

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



---

**January 11, 2022**

**Regular Meeting at 6:30 P.M.**

---

*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

---

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM](http://WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM) BEFORE 5:00 P.M. ON JANUARY 11, 2022. COMMENTS SUBMITTED BY THIS TIME WILL BE DISTRIBUTED TO THE CITY COUNCIL PRIOR TO MEETING COMMENCEMENT, REFERENCED AT THE MEETING, AND INCLUDED WITH THE MEETING MINUTES. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

1. **CALL TO ORDER**
  2. **PLEDGE OF ALLEGIANCE** – Kannin Bartsch, Lane Jacobs, Joshua Rivera, Jean Wieburg, Kade Ash, Red Rock Elementary’s RISE Space Program.  
**TEXAS PLEDGE OF ALLEGIANCE**  
*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
  3. **INVOCATION** – Dustin Bartee, Senior Minister with Bastrop Christian Church
  4. **PRESENTATIONS**
    - 4A. Mayor’s Report
    - 4B. Council Members’ Report
-



- 4C. City Manager's Report
- 4D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing January 17, 2022 as Dr. Martin Luther King, Jr. Day. (Submitted by: Ann Franklin, City Secretary)
- 4E. A proclamation of the City Council of the City of Bastrop, Texas, recognizing the year of 2022 as The Bastrop Chamber of Commerce Centennial Year. (Submitted by: Ann Franklin, City Secretary)
- 4F. Presentation of Lost Pines Christmas Parade Winners. (Submitted by: Rebecca Gleason, Assistant City Manager)

**5. WORK SESSION/BRIEFINGS**

- 5A. Receive presentation regarding charter amendment. (Submitted by: Alan Bojorquez, City Attorney)

**6. STAFF AND BOARD REPORTS**

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending November 30, 2021. (Submitted by: Tracy Waldron, Chief Financial Officer)

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) before 5:00 p.m. on January 11, 2022. Comments submitted by this time will be distributed to the city council prior to meeting commencement, referenced at the meeting, and included with the meeting minutes. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

**8. CONSENT AGENDA**

*The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 8A. Consider action to approve City Council minutes from the December 14, 2021, Regular meeting. (Submitted by: Ann Franklin, City Secretary)



- 8B. Consider action to approve the second reading of Ordinance No. 2021-17 adopting the 2022 Annual Schedule of Uniform Submittal Dates, per Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans and Place Type Zoning Changes, and Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, establishing a repealing clause, providing severability, and providing an effective date. (Submitted by: Allison Land, Senior Planner)
- 8C. Consider action to approve the second reading of Resolution No. R-2021-112 of the City Council of the City of Bastrop, Texas, approving a Project with Coltzin, LLC, in the amount of Two Hundred Thirty-Three Thousand, Nine Hundred Thirty-Four Dollars and 62/100 (\$233,934.62) for the project; and providing an effective date. (Submitted by: Genora Young, BEDC Interim Executive Director)
- 8D. Consider action to approve the second reading of Resolution No. R-2021-113 of the City Council of the City of Bastrop, Texas, approving a project with TA Bastrop, LLC, in the amount of Three Hundred Thousand Dollars (\$300,000.00) for the project; and providing an effective date. (Submitted by: Genora Young, BEDC Interim Executive Director)
- 8E. Consider action to approve Resolution No. R-2022-02 of the City Council of the City of Bastrop, Texas, approving the Federal Grant Procurement Policy, attached as Exhibit A; providing for a repealing clause and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 8F. Consider action to approve Resolution No. R-2022-01 of the City Council of the City of Bastrop, Texas approving the Bastrop Police Department to apply for a grant from the 2021 State Homeland Security Program (SHSP) Terrorism grant for a Regional Law Enforcement Surveillance Trailer at a total cost of forty-nine thousand nine-hundred fifty dollars (\$49,950) with no matching funds from the City of Bastrop; authorizing the Chief of Police as the Grantee's Authorized Official; providing for a severability clause; and establishing an effective date. (Submitted by: Clint Nagy, Chief of Police)
- 8G. Consider action to approve the second reading of Ordinance No. 2021-20 of the City Council of the City of Bastrop, Texas, designating and recognizing an area, that being approximately 546 acres located at 1240 Lover's Lane, in the extraterritorial jurisdiction of Bastrop, Texas, as a media production development zone; and authorizing the City Manager to execute all necessary documents; providing for a repealing clause and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 8H. Consider action to approve the second reading of Ordinance No. 2021-19 of the City Council of the City of Bastrop, Texas nominating an area, that being approximately 546 acres located at 1240 Lovers Lane, in the extraterritorial jurisdiction of Bastrop Texas, for State of Texas designation as a media production development zone; and authorizing the City Manager to execute all necessary documents; providing for a repealing clause and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 8I. Consider action to approve the second reading of Ordinance No. 2021-21 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2022 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)



## 9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider action to approve a Letter of Intent between the Emile Multicultural Center/Recreation Complex, Bastrop Independent School District, and City of Bastrop to establish a partnership toward the acquisition, construction, and operation of a community facility that will provide both cultural and recreational benefits to the Bastrop area.
- 9B. Consider action to approve Resolution No. R-2022-06 of the City Council of the City of Bastrop, Texas to renovate/remodel the appraisal office facilities. (Submitted by: Paul A. Hofmann, City Manager)
- 9C. Consider action to approve Resolution No. R-2022-04 of the City Council of the City of Bastrop, Texas for the Professional Engineering Services of Applied Pavement Technology for the Pavement Condition Index Study, in the Amount of Fifty-Five Thousand Dollars and no/100 (\$55,000.00) for the Project; and providing an effective date, as attached as Exhibit A; authorizing the City Manager to execute all necessary document; providing for a repealing clause; and establishing an effective date. (Submitted by: Curtis Hancock, Director of Public Works)
- 9D. Consider action to approve Resolution No. R-2022-05 of the City Council of the City of Bastrop, Texas awarding a research agreement with Texas A&M Engineering Experiment Station for the GIS (Geographic Information System) Database project in the amount of Fifty-Two Thousand Two Hundred and Fifty-Two Dollars (\$52,252.00) as attached Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)
- 9E. Hold a public hearing and consider action on the first reading of Ordinance No. 2022-02 to approve a change in the zoning for 78.128 acres out of land out of Bastrop Business and Industrial Park, Phase 1, Block A, Lot 1 from P2 Rural to P-EC Employment Center, and establish the Bastrop Business and Industrial Park Zoning Concept Scheme on 146.213 acres in the Bastrop Business and Industrial Park Subdivision, with the condition of adding a 75-foot greenbelt buffer along the south and east sides of the park in which trees cannot be removed, located south of SH 71, within the city limits of Bastrop, Texas, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability, and enforcement; establishing and effective date; and proper notice and meeting, and move to include on the January 25, 2022, Consent Agenda for second reading. (Submitted by: Jennifer C. Bills, Director of Planning & Development)
- 9F. Consider action to approve Ordinance No. 2022-01 of the City Council of the City of Bastrop, Texas, authorizing the Issuance of the City of Bastrop, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022; Levying an Ad Valorem Tax and Pledging Certain Surplus Revenues in Support of the Certificates; Approving an Official Statement, a Paying Agent/Registrar Agreement and Other Agreements Relating to the Sale and Issuance of the Certificates; and Ordaining Other Matters Relating to the Issuance of the Certificates. (Submitted by: Tracy Waldron, Chief Financial Officer)



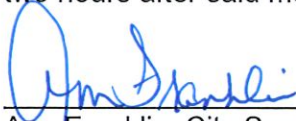
- 9G. Consider action to approve Resolution No. R-2022-08 of the City Council of the City of Bastrop, Texas authorizing the City Manager to execute an agreement consenting to the assignment of the 2009 Development Agreement and the Groundwater Rights Purchase agreement from the previous owner to Capital Land Investments 3 L.P. (CLI3). attached as Exhibit A; providing for a repealing clause; and establishing an effective date. (Submitted by: Trey Job, Assistant City Manager)
- 9H. Consider action to approve Resolution No. R-2022-03 of the City Council of the City of Bastrop, Texas, approving a professional services contract with Dial Development Services, Ltd. (DDS). to provide the services of construction management and inspection to a not to exceed amount of two hundred thousand dollars (\$200,000); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)
- 9I. Consider action to approve Resolution No. R-2022-07 of the City Council of the City of Bastrop, Texas awarding an amendment to task order Bas.006 to provide professional engineering services for the Transfer Lift Station and Force Main (TLS & FM) project, with KSA Engineers, Inc. to a not to exceed amount of Two Hundred and Twenty Thousand Dollars (\$220,000); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)
- 9J. Consider action to approve Resolution No. R-2022-12 of the City Council of the City of Bastrop, Texas appointing Mayor Connie Schroeder to fill the vacancy as the General Assembly Representative to the Capital Area Council of Government (CAPCOG); authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Paul A. Hofmann, City Manager)

## 10. ADJOURNMENT

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, January 6, 2022 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.



Ann Franklin, City Secretary

